

# KENDRIYA VIDYALAYA NO-3 GWALIOR

## Institutional Planning 2022-23

### Duties & Responsibilities

The following committees are formed for the smooth functioning of the vidyalaya for the session 2022-23 with immediate effect. All other duties allotted will continue till further orders, all the teachers are are requested to extend coordination for better results and harmonious ambience in the school.

Principal		
S. No.	COMMITTEE	MEMBER
1	Academic advisory committee	Mr Vinod Yadav (Vice-Principal)- Convener
		Mr. Rajkumar
		Mrs. Shabana Hussain
		Mr R.K.Saxena
		Mrs Uma Upadhyay
		Mr.U.K.Tiwari
		Mrs.Mauyra Reena
2	Examination	
	1. Internal/local	Mrs Neelam Sharma I/C
		Mrs. Jyotsna Mangal
		Mrs Bhagyashri Bhagwat
		Mr Kapil Kumar Pal
	2. CBSE	Mr.R.K.Saxena (I/C)
		Mrs. Jyotsna Mangal
		Mr.Akhilesh Yadav
	3. External Exam	Mr R K Saxena (I/C)
		Mrs Jyotsna Mangal
		Mr.Akhilesh Yadav
3	Time-table / Leave Arrangements (Secondary section )	Mr D. N. Samadhiya (I/C)
		Ms Bhawna Sharma
		Mr. V.R.S.Chaturvedi
		Mrs. Pooja Agrawal
4	Admission	Mr Yogendra Singh ( I/C)
		Mrs Sangeeta M Chauhan
		Mr.Lokendra Yadav
		Mr. Akhilesh Yadav
		Mrs.Jyoti Agarwal
		Mr.Amarnath Ahirwar
5	CCA/ Morning assembly	Mrs. Shabana Hussain(I/c)
		Mr. H.M. Meena
		Mrs. Kiran Meghwal
		Mrs. Anjali Chaudhary
		Mrs. Sangeeta Sharma
		Mrs Shikkha saxena (I/C primary)
		Mrs. Jyoti Agrawal
		Mrs. Reena Maurya
		Mrs.Anu Baghel
		Mr. Kapil Pal
6	Furniture	Mr Prempal Singh Kushwaha (I/C)
		Mr. H.M. Meena
		Mrs. Reena Maurya
		Mr. Jagbir Singh
7	Beautification & Green School Committee	Mrs. Priti Singh I/C
		Mrs.Uma Upadhyay
		Ms.Richa Gupta
		Mrs.Shikha Saxena
		Ms Shweta Yadav

8	Drinking water and water supply	Mr Kapil Kumar Pal I/C
		Mr.Harimohan Meena
		Mr.Abhishek Tiwari
9	School Excursion & Study Tour	Mr Yogendra Singh ( I/C)
		Mr.U.K.Tiwari
		Mrs.Jyoti Agarwal
10	Guidance and counselling/ Manodarpan	Mrs. Anjali Chaudhary I/C
		Mrs. Priti Singh
		Mrs. Pooja Agrawal
11	NAEP Boys	Mr P D Shivhare (I/C)
		Mr. V.R.S.Chaturvedi
		Mr.Lokendra singh
		Mr Abhishek Kumar Tiwari
	NAEP Girls	Mrs. Anjali Chaudhary(I/c)
		Mrs. Pooja Agrawal
		Mrs Uma Upadhyay
		Mrs Mamta Rani
12	Publication of Vidyalaya Patrika, Diary etc.	Mr. RajKumar I/C
		Mr Hari Mohan Meena
		Mrs. Kiran Meghwal
		Mrs. Mohini Soni
13	Discipline / Safety & Security of Children	Mr.Rajkumar (I/C)
		Mrs Neelam Sharma
		Mr.Yogendra singh
		Mr Lokendra Singh
		Mr. V.R.S.Chaturvedi
		Mrs. Anjali Chaudhary
		Mr Kapil Kumar Pal
		Mrs. Reena Maurya
14	Staff welfare / Staff Club	Mr Lokendra Singh (I/C)
		Mrs. Anjali Chaudhary
		Mr.U.K.Tiwari
15	UBI fee management & ICT Related works	Mrs Sangeeta M Chauhan (I/C)
		Mr R K Saxena
		Ms Bhawna Sharma
		Mrs. Richa Sharma
16	Youth Parliament and related activities	Ms Bhawna Sharma I/C
		Mr Lokendra Singh
		Mrs. Priti Singh
17	JLN Science Exhibition/ Gigyasa	Mrs. Jyotsna Mangal I/C
		Mr D. N. Samadhiya
		Mr P D Shivhare
		Mr Prempal Singh Kushwaha
18	NATIONAL CHILDREN Science Congress(NCSC)	Mr P D Shivhare (I/C)
		Mrs. Pooja Agrawal
		Mrs Mamta Rani
19	Hindi Rajbhasha	Mr Rajkumar (I/C)
		Mr.Akhilesh Yadav
		Mr Abhishek Kumar Tiwari
		Mrs. Kiran Meghwal
20	National/KVS Olympiad (Science,Biology, Computer Science)	Mrs Mamta Rani (I/C)
		Mrs Pooja Agrawal
21	Maths Olympiad	Mrs. Sonam Chauhan I/C
		Ms.Richa Gupta
22	Notice Board/Display Board/ Public communication	Mrs Mohini Soni (I/C)
		Mrs Uma Upadhyay
		Mr.Amarnath Ahirwar

23	Adventure Activity	Mrs. Anjali Chaudhary
		Mr Hari Mohan Meena
		Mrs Uma Upadhyay
24	Subject Committee Incharges	Mrs Neelam Sharma - Chemistry
		Mrs Shabana Hussain - English
		Ms. Bhawna Sharma(S.ST.)
		Mr Rajkumar (Hindi)
		Mr Yogendra Singh -Maths
25	Club Activities	
	Science and Nature Club:	Mrs. Pooja Agrawal I/C
		Mrs Mamta Rani
	Maths Club	Mrs Bhagyashri Bhagwat (I/C)
		Ms. Richa Gupta
	ICT Club:	Mrs Sangeeta M Chauhan (I/C)
		Mr.Amarnath Ahirwar
	Staff Club:	Mr Lokendra Singh Yadav I/C
		Mrs Uma Upadhyay
	Integrity Club:	Mr Lokendra Singh Yadav I/C
		Mrs. Rekha Jangid
		Mrs.Priti Singh
26	RTE	Mr.Yogendra singh(I/C)
		Mr.Amarnath Ahirwar
28	Awakened Citizen Programme	Mrs Uma Upadhyay I/C
		Mr Abhishek Kumar Tiwari
28	NAS/CCT/PISA	Ms. Bhawana Sharma(I/C)
		Ms Richa Gupta
		Mrs. Richa Sharma
29	U-Dise/M.P. Scholarship portal/ Scholarship, Student Affairs	Mr Kapil Kumar Pal (I/C)
		Mrs. Priti Singh
		Mrs Uma Upadhyay
		Mrs Kusum
		Mr. Mukesh kumar meena
30	AKAM	Mr. Lokendra Singh I/C
		Mrs Rekha Jangid
31	EBSB	Mrs Rekha Jangid I/C
		Ms. Priti Singh
32	Scout & Guide	Mr.H.M. Meena I/C
		Mrs Rekha Jangid
		Mrs. Sangeeta Sharma
		Mrs. Anju Sinha
33	Fit India	Mr.Hitrndra Sharma I/C
		Mrs. Mohini Soni
		Mr.Amarnath Ahirwar